

April 18, 2018

The Douglas County Public Library Board of Trustees will meet at 10:00 a.m. on Tuesday, **April 24, 2018** in the Pine Nut Room of the Minden Library, 1625 Library Lane, Minden, NV. Below is an agenda of all items scheduled to be considered. All items **For Possible Action** will include a Public Comment period.

AGENDA

1. Public comments and discussion.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment will not be taken as a public hearing is not legally required.

No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

If you wish to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment.

2. For possible action. Approval of proposed agenda. The Library Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

3. For presentation only. Online video course *Nevada Trustee Academy: Short Takes for Trustees*. Video presentation: "Board Ethics". [Presentation]

4. For possible action. Approval of the minutes of the March 27, 2018 regular meeting.

5. Consent Calendar.

Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Trustee wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed as the next item for discussion or may be continued until another meeting. Motion to approve the Consent Calendar, item 5a.

- a. For possible action. Approval of Gift fund claims
 - i. April 2018

6. Review of Budget Performance Report summary and Gift Fund summary. [Discussion]

- a. 3/31/2018

7. Review and discussion of FY 18-19 Tentative Library budget and Douglas County Budget process.

- a. Tentative Budget Hearings March 26-27, April 2-4 and April 10

- b. Final Budget Hearings: April 30-May 1
 - c. Changes to budget
- 8. Update on RFID Project. [Discussion]
 - a. Installation update
 - b. April 10 Open House
- 9. Update on NV State Library's *Emerging Technology Early Adopter Program (ETEAP)* for Virtual Reality in Public Libraries.
 - a. VR systems delivered by May 31
 - b. Soft launch June-September
 - c. Pilot program October-November
- 10. Douglas County insurance policies, to include Friends and Foundation [Discussion].
 - a. Update on County's response.
- 11. Monthly Report. [Discussion]
 - a. Friends / Foundation
 - i. Friends Board Monthly Meeting – May 14, 2018
 - ii. Spring Book Sale – May 18-20, 2018
 - iii. Foundation Meeting – May 30, 2018
 - b. Completed Library Programs
 - c. Current / Planned Library Programs
 - d. Usage statistics
 - e. Facility work
- 12. Public comments and discussion.

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- 13. For possible action. Adjournment.

According to the provisions of NRS 241, this notice and agenda has been posted on or before 10:00 am on the third working day before the meeting at the following locations:

Douglas County Libraries, Minden and Zephyr Cove
 Douglas County Courthouse
 Minden Post Office
 Zephyr Cove Post Office
<http://douglas.lib.nv.us>
<https://notice.nv.gov>

Supporting material for the meeting is available at the Circulation Desk, Minden Library, 1625 Library Lane, Minden, NV. A request for copies of the supporting materials may be directed to:

Kathy Munson, Administrative Services Manager

Douglas County Public Library
1625 Library Lane, Minden, NV 89423
775-782-9841
kmunson@douglas.lib.nv.us

Reasonable efforts will be made to assist and accommodate handicapped persons desiring to attend the meeting. Please contact Amy Dodson at 782-9841 before April 24, 2018 for arrangements.

DOUGLAS COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

A quorum or greater number of Library Board Trustees may be gathering at any or all of the following organizations' meetings during the months of April / May 2018. At these meetings, the Library Board of Trustees is in attendance to observe the proceedings of the organization and to participate in discussions to the extent allowed by the organization.

These organizations may not have posted a formal agenda for their meetings. The Library Board of Trustees present at the meeting will take no action relevant to the Douglas County Public Library.

Author Talk, Jennifer Quashnick	4/18/18	6:00 PM	Lake Tahoe Library
Final Budget Hearings	4/30-5/1/18	AM/PM	Commissioners Chambers
Local Author Talk & Book Signing, JoAnn Conner	5/8/18	5:00 PM	Minden Library
Second Wednesday Book Group	5/9/18	5:00 PM	Minden Library
Friends of the Library	5/14/18	4:00 PM	Minden Library
NV Reads Author Talk by Julie Buntin	5/15/18	5:30 PM	Minden Library
Town Hall Debate	5/16/18	5:00-7:00 PM	Community & Sr. Ctr.
Friends/Foundation Annual Spring Book Sale	5/18-20/18	4:00 PM	CVIC Hall
Library Foundation Meeting	5/30/18	10:30 AM	Minden Library
Author Talk, Jennifer Quashnick	5/30/18	5:00 PM	Minden Library

This notice was posted at the following locations prior to meeting days:

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Minden Post Office
Zephyr Cove Post Office