



## PUBLIC WORKS

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Water/Sewer Utility  
Road Maintenance  
Bldg. & Fleet Services

### Douglas County Regional Transportation Commission

#### Meeting Agenda – Minden, Nevada

May 12, 2016

Members:

Nancy McDermid

Greg Lynn

Bobby Wartgow

A meeting of the Douglas County Regional Transportation Commission (RTC) will be held on Thursday, May 12, 2016, at 5:00 p.m. in the East Fork Fire Districts Training room at 1694 County Road in Minden, NV. The meeting is open to the public and interested parties and individuals are invited to attend.

The Regional Transportation Commission reserves the right to take items in a different order; to combine two or more agenda items for consideration; and to remove items from the agenda or delay discussions relating to an item on the agenda at any time.

It is the intent of the RTC to protect the dignity of citizens who wish to comment before the Commission. It is also the RTC's desire to provide the citizens of Douglas County with an environment that upholds the highest professional standards. Citizens should have the ability to freely comment on items and/or projects that are brought before the RTC for action without interference.

In order to ensure that every citizen desiring to speak before the Commission has the opportunity to express his/her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere or prevent the speaker from commenting on any present or future project. The RTC, through its Chair, may prohibit a comment if the comment is on a topic that is not relevant to, or within the authority of the public body or if the comment is repetitious or willfully disruptive of the meeting. Written materials filed with the Clerk are part of the record and do not need to be read aloud. Citizens and applicants alike are encouraged to submit written materials well in advance of the scheduled meeting so that the RTC will have time to review them before the public hearings begin.

Persons desiring an opportunity to address the RTC who are not able to attend the meeting are requested to complete and submit a "Comment Card" to the Chair at the main podium prior to the convening of the meeting. Comment cards are located at the main entrance to the meeting room.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Douglas County Public Works Department in writing at P.O. Box 218, Minden, Nevada 89423 or by calling 782-6233 at least 20 hours in advance.

Questions concerning the agenda should be referred to Jon S. Erb, P.E. at Douglas County Public Works, 782-6233.

5:00 P.M.

**CALL TO ORDER AND DETERMINATION OF QUORUM**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT (No Action Can Be Taken)**

At this time, public comment will be taken on those items that are within the jurisdiction and control of the RTC or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment is limited to three minutes per speaker.

If you are going to comment on a specific agenda item that the RTC will take action on, please make your comments when the RTC considers that item and the item is opened for public comment.

**For possible action. Approval of proposed agenda.**

The Regional Transportation Commission (RTC) reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

**Public Hearing:**

1. **For presentation only. Presentation by University of Nevada Reno on the Douglas County Pavement Management System. (Elie Hajj) (approx. 30 min)**
2. **For possible action. Discussion to approve the scope of work for a second contract with the University of Nevada, Reno for development of a Regional Pavement Design Guide and Grinding Road Rehabilitation research. (Jon Erb) (approx. 20 min)**
3. **For presentation only. Discussion on future projects and issues. (Jon Erb) (approx. 10 min)**
4. **For presentation only. Discussion and update on the impacts of the Federal Motor Carrier Act on the Road Department regarding staffing levels and road operation activities. (Carl Ruschmeyer) (approx. 15 min)**
5. **For possible action. Discussion regarding changes to Douglas County Code Title 2.32, Regional Street and Highway Commission, defining the scope of the Regional Transportation Commission's authority as permitted under NRS Chapter 277A. (Jon Erb) (approx. 10 min)**
6. **For presentation only. Staff Comments/Informational Items. (approx. 10 min)**

**CLOSING PUBLIC COMMENT (No Action)**

At this time, public comment will be taken on those items that are within the jurisdiction and control of the RTC or those agenda items where public comment has not already been taken.

*THE TIMING FOR AGENDA ITEMS IS APPROXIMATE UNLESS OTHERWISE INDICATED AS A TIME SPECIFIC ITEM. ITEMS MAY BE CONSIDERED AHEAD OF OR AFTER THE SCHEDULE INDICATED BY THIS AGENDA.*

**Douglas County Regional Transportation Commission**

**AGENDA ACTION SHEET**

1. **Title:** For presentation only. Presentation by University of Nevada Reno on the Douglas county Pavement Management System. (Elie Hajj)
  
2. **Recommended Motion:** Presentation only
  
3. **Meeting Date:** May 5, 2016                      **Time Required:** 10 minutes
  
4. **Background Information:** The bi-annual cooperative program between Douglas County Public Works and the University of Nevada's Pavements/Materials Engineering Program was approved by the Board of County Commissioners August 21, 2014 to assist the County on issues that are critical to the design and construction of long lasting roads throughout the County. The assistance provided various analytical, research, development, and testing support necessary to improve the performance and durability of the asphalt pavements within the County. Assistance focused on the County Pavement Management Program including developing the programs performance prediction model to better allocate road maintenance moneys for future projects. Models were performed with budget options including the addition of the 5 cent gas tax as well as with and without the gas indexing on the upcoming November ballot question.
  
5. **Commission Action:**  

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modifications
<input type="checkbox"/> Denied	<input type="checkbox"/> Deferred
<input type="checkbox"/> Other	

**Douglas County Regional Transportation Commission**

**AGENDA ACTION SHEET**

1. **Title:** For possible action. Discussion to approve the scope of work for a second contract with the University of Nevada, Reno for development of a Regional Pavement Design Guide and Grinding Road Rehabilitation research. (Jon Erb)
  
2. **Recommended Motion:** Recommend to approve the scope of work for a second contract with the University of Nevada, Reno for development of a Regional Pavement Design Guide and Grinding Road Rehabilitation research not to exceed \$45,000 per year for a total of \$90,000.
  
3. **Meeting Date:** May 5, 2016                      **Time Required:** 10 minutes
  
4. **Background Information:** The bi-annual cooperative program between Douglas County Public Works and the University of Nevada's Pavements/Materials Engineering Program is designed to assist the county in research and design of pavement elements to achieve the best possible pavement design for the County. The goal of the program is to help the County develop an economic approach to road maintenance and reconstruction and to achieve the longest possible life span for the County's investment. The scope of will consist of participation in a Regional Pavement Design Guide and research into the rehabilitation, maintenance, and design of grindings roads in the county.
  
5. **Commission Action:**  

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modifications
<input type="checkbox"/> Denied	<input type="checkbox"/> Deferred
<input type="checkbox"/> Other	

**Douglas County Regional Transportation Commission**

**AGENDA ACTION SHEET**

1. **Title:** For presentation only. Discussion on future projects issues. (Jon Erb)
2. **Recommended Motion:** Presentation Only
3. **Meeting Date:** May 5, 2016                      **Time Required:** 10 minutes
4. **Background Information:** General discussion regarding future projects and how they relate to timing, funding, bicycle master plan, complete streets, and future developments.
5. **Commission Action:**  
 Approved                       Approved with Modifications  
 Denied                             Deferred  
 Other

**Douglas County Regional Transportation Commission**

**AGENDA ACTION SHEET**

1. **Title:** For presentation only. Discussion and update on the impacts of the Federal Motor Carrier Act on the Road Department regarding staffing levels and road operation activities. (Carl Ruschmeyer)
  
2. **Recommended Motion:** Presentation only.
  
3. **Meeting Date:** May 5, 2016                      **Time Required:** 10 minutes
  
4. **Background Information:** The Federal Motor Carrier Regulations (“Regulations”), 49 C.F.R. § 395, places certain restriction on the working hours of commercial motor carrier vehicle operators. These restrictions have created challenges for the road department to provide snow removal operations in a cost effective and efficient manner.

It is difficult, and at times not possible, to comply with these restrictions with our current staffing levels. To comply with the Regulations and with our DCEA Agreement regarding changing work hours, Public Works beginning in FY 2017 plans to recruit seasonal employees for snow removal duties.

As proposed, the Road Department will assume responsibility for all snow removal activities on all County maintained roads, as well as the Lake Tahoe Administrative center and related facilities.

It is anticipated that there will be no impact on the Road Operating and Tahoe-Douglas Transportation District budgets. Existing budgeted funds for snow removal (\$35,000) as well as the annual \$25,000 transfer to the Parks Department from the TDTD Fund will be used to fund the seasonal employees.

In addition to meeting the Regulations for working (driving) hours, the additional staffing will assist with other road operating functions and activities.

5. **Commission Action:**

\_\_\_\_\_ Approved  
\_\_\_\_\_ Denied  
\_\_\_\_\_ Other

\_\_\_\_\_ Approved with Modifications  
\_\_\_\_\_ Deferred

**Douglas County Regional Transportation Commission**

**AGENDA ACTION SHEET**

1. **Title:** For possible action. Discussion regarding changes to Douglas Code Title 2.32, Regional Street and Highway Commission, defining the scope of the Regional Transportation Commission’s authority as permitted under NRS Chapter 277A. (Jon Erb)

2. **Recommended Motion:** Approve changes to Douglas Code Title 2.32, Regional Street and Highway Commission, defining the scope of the Regional Transportation Commission’s authority as permitted under NRS Chapter 277A.

3. **Meeting Date:** May 5, 2016                      **Time Required:** 10 minutes

4. **Background Information:** Douglas County Code Title 2 Administration and Personnel, 2.32 Regional Street and Highway Commission was created by the Board of County Commissioners through Ordinance 178 §3(A), 1970. Section 2.32.050 Powers and Duties, states: The commission shall exercise or perform only those powers and duties specifically granted to them and enumerated in NRS chapter 373 and shall exercise or perform the powers and duties in the mode and manner set forth in the aforementioned chapter. The NRS 277A, Regional Transportation Commissions, defines the powers and duties available to counties Regional Transportation Commissions. NRS 373, County Taxes on Fuel redirects “Commission” to NRS 277A. The County Code needs to be updated to meet the current NRS 277A, which will allow authoritative powers for certain items to be shifted from the County Commissioners to the Regional Transportation Commission.

5. **Commission Action:**

Approved  
 Denied  
 Other

Approved with Modifications  
 Deferred

**Douglas County Regional Transportation Commission**

**AGENDA ACTION SHEET**

1. **Title:** For presentation only. Staff Comments/Informational Items. (Jon Erb)
2. **Recommended Motion:** No action requested.
3. **Meeting Date:** May 5, 2016                      **Time Required:** 10 minutes
4. **Background Information:** This is an opportunity for Staff Comments and to present informational items.
5. **Commission Action:**  

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modifications
<input type="checkbox"/> Denied	<input type="checkbox"/> Deferred
<input type="checkbox"/> Other	

**Agenda Item # 6**