



PUBLIC WORKS

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Water/Sewer Utility
Road Maintenance
Bldg. & Fleet Services

Douglas County Regional Transportation Commission Meeting Agenda – Minden, Nevada

August 23, 2016

Members:

Nancy McDermid

Greg Lynn

Bobby Wartgow

A meeting of the Douglas County Regional Transportation Commission (RTC) will be held on **Tuesday, August 23, 2016, at 5:00 p.m.** The meeting will be held in the Douglas County Commissioner Meeting Room of the Douglas County Administrative Building, 1616 Eighth Street, Minden, NV. The meeting is open to the public and interested parties and individuals are invited to attend.

The Regional Transportation Commission reserves the right to take items in a different order; to combine two or more agenda items for consideration; and to remove items from the agenda or delay discussions relating to an item on the agenda at any time.

It is the intent of the RTC to protect the dignity of citizens who wish to comment before the Commission. It is also the RTC's desire to provide the citizens of Douglas County with an environment that upholds the highest professional standards. Citizens should have the ability to freely comment on items and/or projects that are brought before the RTC for action without interference.

In order to ensure that every citizen desiring to speak before the Commission has the opportunity to express his/her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere or prevent the speaker from commenting on any present or future project. The RTC, through its Chair, may prohibit a comment if the comment is on a topic that is not relevant to, or within the authority of the public body or if the comment is repetitious or willfully disruptive of the meeting. Written materials filed with the Clerk are part of the record and do not need to be read aloud. Citizens and applicants alike are encouraged to submit written materials well in advance of the scheduled meeting so that the RTC will have time to review them before the public hearings begin.

Persons desiring an opportunity to address the RTC who are not able to attend the meeting are requested to complete and submit a "Comment Card" to the Chair at the main podium prior to the convening of the meeting. Comment cards are located at the main entrance to the meeting room.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Douglas County Public Works Department in writing at P.O. Box 218, Minden, Nevada 89423 or by calling 782-6233 at least 20 hours in advance.

Questions concerning the agenda should be referred to Jon S. Erb, P.E. at Douglas County Public Works, 782-6233.

Douglas County Regional Transportation Commission

FINAL AGENDA – AUGUST 23, 2016

5:00 P.M.

CALL TO ORDER AND DETERMINATION OF QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT (No Action Can Be Taken)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the RTC or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment is limited to three minutes per speaker.

If you are going to comment on a specific agenda item that the RTC will take action on, please make your comments when the RTC considers that item and the item is opened for public comment.

APPROVAL OF AGENDA

For possible action. Approval of proposed agenda.

The Regional Transportation Commission (RTC) reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

PUBLIC HEARINGS

- 1. For possible action. Discussion and possible action to adopt Resolution 2016R-051 titled “2016 Highway Revenue Bond Request Resolution,” requesting the Board of County Commissioners of Douglas County, Nevada to issue motor vehicle fuel tax revenue bonds in the maximum aggregate principal amount of \$13,000,000 for the Improvement Project plus the amount necessary to accomplish the Refunding Project; and providing the effective date thereof. (Jon Erb) 20 min**
- 2. For possible action. Discussion and possible action to include the widening of Centerville Lane as a part of the 2017 Centerville Lane reconstruction project. (Jon Erb) 20 min**
- 3. For possible action. Discussion and possible action to adopt Resolution 2016R-050, approving the installation of approximately ten “No Parking” signs on Waterloo Lane from SR 756 to US 395. (Jon Erb) 10 min**
- 4. For presentation only. Current construction and maintenance update. (Jon Erb) 10 min**
- 5. For presentation only. Staff Comments/Informational Items. (Jon Erb) 10 min**

CLOSING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the RTC or those agenda items where public comment has not already been taken.

ADJOURNMENT

THE TIMING FOR AGENDA ITEMS IS APPROXIMATE UNLESS OTHERWISE INDICATED AS A TIME SPECIFIC ITEM. ITEMS MAY BE CONSIDERED AHEAD OF OR AFTER THE SCHEDULE INDICATED BY THIS AGENDA.

Copies of this notice are posted at the Douglas County Administrative Building (Historic Courthouse), Minden Inn, and the Minden and Gardnerville Post Offices. This notice will also be posted on the Douglas County website: <http://douglascountynv.iqm2.com>. The RTC does not maintain the listed website, however, and therefore timely posting of agendas on the website cannot be guaranteed.

August 23, 2016

Douglas County Regional Transportation Commission

AGENDA ACTION SHEET

1. **Title:** For possible action. Discussion and possible action to adopt Resolution 2016R-051 titled “2016 Highway Revenue Bond Request Resolution,” requesting the Board of County Commissioners of Douglas County, Nevada to issue motor vehicle fuel tax revenue bonds in the maximum aggregate principal amount of \$13,000,000 for the Improvement Project plus the amount necessary to accomplish the Refunding Project; and providing the effective date thereof. (Jon Erb)

2. **Recommended Motion:** Approve Resolution 2016R-051 titled “2016 Highway Revenue Bond Request Resolution,” requesting the Board of County Commissioners of Douglas County, Nevada to issue motor vehicle fuel tax revenue bonds in the maximum aggregate principal amount of \$13,000,000 for the Improvement Project plus the amount necessary to accomplish the Refunding Project; and providing the effective date thereof.

3. **Meeting Date:** August 23, 2016 **Time Required:** 20 minutes

4. **Background Information:** The Regional Transportation Board and the Board of County Commissioners approved the 2016/2017 5-Year Transportation Plan which included applying for \$13,000,000 in bonds to complete various road rehabilitation projects (the “Improvement Project”). The Improvement Project includes finishing Jacks Valley Road at \$4,400,000; Centerville Road at \$2,010,000; Waterloo Lane at \$2,300,000; Dresslerville Road at \$1,200,000; and Johnson Lane at \$2,200,000. Costs may vary due to engineering requirements and the effects of inflation. The bonds will also refund the existing outstanding Douglas County, Nevada, Highway Revenue (Motor Vehicle Fuel Tax) Improvement and Refunding Bonds, Series 2003, which is referred to as the Refunding Project. These bonds are special obligations, payable solely from the net revenues derived from certain motor vehicle fuel taxes. The bonds are not general obligations, and are therefore not backed by the County’s general fund.

5. **Commission Action:**

<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Modifications
<input type="checkbox"/> Denied	<input type="checkbox"/> Deferred
<input type="checkbox"/> Other	

RESOLUTION 2016R-051

A RESOLUTION REQUESTING THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, NEVADA TO ISSUE HIGHWAY REVENUE BONDS IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$13,000,000 FOR THE IMPROVEMENT PROJECT PLUS THE AMOUNT NECESSARY TO ACCOMPLISH THE REFUNDING PROJECT, AND PROVIDING THE EFFECTIVE DATE THEREOF.

WHEREAS, the Regional Transportation Commission of Douglas County, Nevada (the “Commission”) deems it advisable that bonds be issued to finance transportation improvement projects authorized by the Commission within the area covered by the Commission’s regional plan for transportation (the “Improvement Project”) and to refund the outstanding Douglas County, Nevada, Highway Revenue (Motor Vehicle Fuel Tax) Improvement and Refunding Bonds, Series 2003 (the “Refunding Project” and collectively, the “Project”); and

WHEREAS, pursuant to Chapters 373 and 350, Nevada Revised Statutes (respectively, the “Project Act” and the “Bond Act”) the Board of County Commissioners (the “Board”) of Douglas County, Nevada (the “County”) is authorized, on behalf and in the name of the County to issue highway revenue (motor vehicle fuel tax) bonds for the purpose of financing the cost of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE REGIONAL TRANSPORTATION COMMISSION OF DOUGLAS COUNTY, NEVADA:

Section 1. This resolution shall be known as the “2016 Highway Revenue Bond Request Resolution.”

Section 2. The Board is hereby requested to issue highway revenue (motor vehicle fuel tax) bonds, special obligations payable solely from the net revenues derived from certain motor vehicle fuel taxes, in the maximum aggregate principal amount of \$13,000,000 for the Improvement Project plus the amount necessary to accomplish the Refunding Project (the “Bonds”), to be expended for the purposes of financing the cost of the Project as set forth in the preambles hereto.

Section 3. The Assistant County Manager/Chief Financial Officer of the County is hereby requested to refund, redeem and/or defease any currently outstanding highway revenue bonds of the County prior to the issuance of the Bonds if she deems it beneficial to the County and the Commission in connection with the issuance of the Bonds.

Section 4. The Secretary to the Commission is hereby directed to immediately certify a copy of this resolution to the Board, thereby formally requesting that the Board proceed to issue the Bonds for the purposes set forth above.

Section 5. This resolution shall become effective on its passage and adoption.

PASSED, ADOPTED AND APPROVED this August 23, 2016.

Greg Lynn, Chairman
Regional Transportation Commission
Douglas County, Nevada

Attest:

By: _____
Jon Erb, P.E., Acting Secretary
Regional Transportation Commission
Douglas County, Nevada

Douglas County Regional Transportation Commission

AGENDA ACTION SHEET

- 1. **Title:** For possible action. Discussion and possible action to include the widening of Centerville Lane as a part of the 2017 Centerville Lane reconstruction project. (Jon Erb)
- 2. **Recommended Motion:** Direct staff to include the widening of Centerville Lane as a part of the 2017 Centerville Lane reconstruction project.

3. **Meeting Date:** August 23, 2016 **Time Required:** 20 minutes

4. **Background Information:** Centerville Lane is currently only 26 feet wide, which allows for two 12-foot lanes and a 1-foot shoulder in each direction. This route tends to receive a higher volume of bicycle traffic. With minimal widening of 2 feet per side and restriping of the roadway travel lanes to 11 feet wide, a shoulder 4 feet wide could be achieved in a majority of the shoulder area along this route. Large bridge structures or box culverts would be excluded from the widening project due to the cost and time frame necessary to complete environmental analysis and design work, however some of the smaller culvert pipes will be extended. Signage will also be installed to warn of narrow bridges. The current cost for the pavement reconstruction of Centerville Lane is \$2,010,000.00 and will consist of a cement treated base with 5 inches of plantmix. The additional funding required to complete the widening of Centerville Lane will be approximately \$350,000.00 and this expenditure will require reducing the scope of work of other future project(s) to stay within budget.

5. **Commission Action:**

_____	Approved	_____	Approved with Modifications
_____	Denied	_____	Deferred
_____	Other		

Douglas County Regional Transportation Commission

AGENDA ACTION SHEET

1. **Title:** For possible action. Discussion and possible action to adopt Resolution 2016R-050, approving the installation of approximately ten “No Parking” signs on Waterloo Lane from SR 756 to US 395. (Jon Erb)

2. **Recommended Motion:** Adopt Resolution 2016R-050, approving the installation of approximately ten “No Parking” signs on Waterloo Lane from SR 756 to US 395.

3. **Meeting Date:** August 23, 2016 **Time Required:** 10 minutes

4. **Background Information:** The shoulder on Waterloo Lane is striped at 5 feet in width and is not adequate for on-street parking. Events such as the Farmers Market, Car Shows, and other large events have resulted in cars parked in the 5 foot shoulder/bike lane. The signs will be installed by Douglas County Public Works at a cost of approximately \$250 per sign. Approximately 10 signs are needed, and the total cost would therefore be approximately \$2,500.00. Funding is available for the signs.

5. **Commission Action:**

- | | |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Approved with Modifications |
| <input type="checkbox"/> Denied | <input type="checkbox"/> Deferred |
| <input type="checkbox"/> Other | |

RESOLUTION 2016R-050

WHEREAS, the Douglas County Regional Transportation Commission (hereafter “Commission”) has certain powers and duties set forth by the Regional Transportation Commission Act, as codified in Nevada Revised Statutes Chapter 277A;

WHEREAS, the stopping, standing, or parking of vehicles on any portion of any public road within Douglas County, Nevada, that interferes with the free movement of vehicular traffic is prohibited under Douglas County Code;

WHEREAS, the Commission has concluded that the installation of “No Parking” signs along Waterloo Lane is necessary to prevent motorists from parking vehicles in the shoulder along Waterloo Lane between SR 756 and US 395, as the shoulder does not have sufficient width to accommodate on-street parking;

WHEREAS, the Commission has concluded that the approximate cost of \$2,500.00 to install approximately ten “No Parking” signs is reasonable;

NOW, THEREFORE BE IT RESOLVED, the installation of approximately ten “No Parking” signs on Waterloo Lane between SR 756 to US 395 is hereby approved.

ADOPTED the ____ day of _____, 2016, by the following vote:

VOTE	Ayes:	Commissioners	
	Nayes:	Commissioners	
	Absent:	Commissioners	

Greg Lynn, Chairman
Regional Transportation Commission
Douglas County, Nevada

Attest:

By: _____
Jon Erb, P.E., Acting Secretary
Regional Transportation Commission
Douglas County, Nevada

Douglas County Regional Transportation Commission

AGENDA ACTION SHEET

1. **Title:** For presentation only. Current construction and maintenance update. (Jon Erb)
2. **Recommended Motion:** No action requested.
3. **Meeting Date:** August 23, 2016 **Time Required:** 10 minutes
4. **Background Information:** This is an opportunity for staff to provide an update on all RTC related projects and schedules.
5. **Commission Action:**
 Approved Approved with Modifications
 Denied Deferred
 Other

Agenda Item # 4

Douglas County Regional Transportation Commission

AGENDA ACTION SHEET

1. **Title:** For presentation only. Staff Comments/Informational Items. (Jon Erb)
2. **Recommended Motion:** No action requested.
3. **Meeting Date:** August 23, 2016 **Time Required:** 10 minutes
4. **Background Information:** This in an opportunity for Staff Comments and to present informational items.
5. **Commission Action:**
_____ Approved _____ Approved with Modifications
_____ Denied _____ Deferred
_____ Other

Agenda Item # 5