

Minden Branch:
1625 Library Lane
Minden, NV 89423
P: 775.782.9841
F: 775.782.5754



Lake Tahoe Branch:
233 Warrior Way
Zephyr Cove, NV 89448
P: 775.588.6411
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P.O. Box 337 • Minden, NV 89423

douglas.lib.nv.us

August 22, 2018

The Douglas County Public Library Board of Trustees will meet at 10:00 a.m. on Tuesday, August 28, 2018, in the Pine Nut Room of the Minden Library, 1625 Library Lane, Minden, NV. Below is an agenda of all items scheduled to be considered. All items For Possible Action will include a Public Comment period.

AGENDA

1. Public comments and discussion.

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment will not be taken as a public hearing is not legally required.

No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

If you wish to comment on a specific agenda item scheduled for action, please do so when that item is opened for public comment.

2. For possible action. Approval of proposed agenda. The Library Board of Trustees reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

3. For possible action. Approval of the minutes of the June 26, 2018 regular meeting.

4. Consent Calendar.

Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Trustee wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed as the next item for discussion or may be continued until another meeting. Motion to approve the Consent Calendar, item 5a.

- a. For possible action. Approval of Gift fund claims
 - i. July / August 2018

5. Review of Budget Performance Report summary and Gift Fund summary. [Discussion]

- a. 6/30/2018
- b. 7/31/2018

6. For possible action. Discussion on draft language and proposed changes to Community Meeting Room Policy. Second reading; includes changes requested by Library Trustees at June 26 meeting. [Discussion]

7. Update on Bookmobile Project. [Discussion]

8. Monthly Report. [Discussion]
 - a. Friends / Foundation
 - i. Friends Board Monthly Meeting – September 10, 2018
 - ii. Foundation Meeting – September 26, 2018
 - b. Completed Library Programs
 - c. Current / Planned Library Programs
 - d. Usage statistics
 - e. Facility work
9. List of evaluations completed.
 - a. Doyle
 - b. Frueh
10. For possible action. Discussion on the assignment of Acting Library Director when the Library Director is absent, such as for planned leave or attending offsite training. [Discussion]
11. For possible action. Discussion on the plans to hire the Library Technician who will be driving the Bookmobile and performing outreach. [Discussion]
12. For possible action. Discussion on the procedures for Library Board Meeting agendas. Possible procedures were discussed at the June 26 meeting, and the topic was tabled until the August meeting. [Discussion]
13. For possible action. Discussion on the character, competence, alleged misconduct or physical or mental health of Amy Dodson, Library Director, pursuant to NRS 241.031 and recommendations regarding training, policies and departmental communication.
14. Public comments and discussion.
At this time, public comment will be taken on those items that are within the jurisdiction and control of the Library Board of Trustees or those agenda items where public comment will not be taken as a public hearing is not legally required.

No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

15. For possible action. Adjournment.

According to the provisions of NRS 241, this notice and agenda has been posted on or before 10:00 am on the third working day before the meeting at the following locations:

Douglas County Libraries, Minden and Zephyr Cove
 Douglas County Courthouse
 Minden Post Office
 Zephyr Cove Post Office
<https://www.douglascountynv.gov/AgendaCenter>
<https://notice.nv.gov>

Supporting material for the meeting is available at the Circulation Desk, Minden Library, 1625 Library Lane, Minden, NV. A request for copies of the supporting materials may be directed to:

Kathy Munson, Administrative Services Manager
Douglas County Public Library
1625 Library Lane, Minden, NV 89423
775-782-9841
kmunson@douglas.lib.nv.us

Reasonable efforts will be made to assist and accommodate handicapped persons desiring to attend the meeting. Please contact Amy Dodson at 782-9841 before August 28, 2018 for arrangements.

DOUGLAS COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

A quorum or greater number of Library Board Trustees may be gathering at any or all of the following organizations' meetings during the months of September/October 2018. At these meetings, the Library Board of Trustees is in attendance to observe the proceedings of the organization and to participate in discussions to the extent allowed by the organization.

These organizations may not have posted a formal agenda for their meetings. The Library Board of Trustees present at the meeting will take no action relevant to the Douglas County Public Library.

Friends of the Library	9/10/18	4:00 PM	Minden Library
Second Wednesday Book Group	9/12/18	5:00 PM	Minden Library
Library Foundation Meeting	9/28/18	10:30 AM	Minden Library
Local Author Gathering	10/2/18	4:00-6:00 PM	Minden Library
Presentation for Douglas County Genealogy Group	10/4/18	1:00-2:00 PM	Community & Senior Ctr, Med. Clinic Rm.
Friends of the Library	10/8/18	4:00 PM	Minden Library
Second Wednesday Book Group	10/10/18	5:00 PM	Minden Library
NLA Conference	10/12-17/18	9:00 PM	Westin Hotel, Las Vegas, NV

This notice was posted at the following locations prior to meeting days:

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Minden Post Office
Zephyr Cove Post Office