



*****DATE AND LOCATION CHANGE*****

The Minden Town Board meeting will be held at 5:30 p.m. on **Tuesday, October 3, 2017, at the Douglas County Historic Courthouse 1616 8th Street, Minden, Nevada.**

NOTICE: NRS 237: The Minden Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237.030 et seq. with respect to items on the Board's agenda. This includes, without limitation, the conclusion that each rule, ordinance, or regulation which is on the Board's agenda is without direct and significant economic burden on a business or direct restriction on the formation, operation, or expansion of a business; and that each rule, ordinance, or regulation which is on the Board's agenda for which a BIS has *not* been prepared does not impose a direct and significant economic impact on a business or a direct restriction on the formation, operation, or expansion of a business.

NOTICE: to persons with disabilities: Reasonable efforts will be made to assist and accommodate individuals with disabilities desiring to attend the meeting. Please contact the Minden Town Office in writing at 1604 Esmeralda Avenue in Minden, Nevada or call 775-782-5976 in advance of the meeting, preferably at least 24 hours prior to the meeting, so that the arrangements may be conveniently made.

NOTICE: Items on the Agenda may be taken out of order. The Minden Town Board may combine two or more agenda items for consideration. The Minden Town Board may at any time remove an item from the agenda or delay discussion relating to an item on the agenda. Any restrictions imposed by the Board or its chair on public comment must be reasonable and may restrict time, place and manner of comments but may not restrict comments based on viewpoint.

Rachel Hamer, Town of Minden Administrative Services Manager posted copies of this notice and agenda at 11:15 a.m. by the third working day, Sept 27, 2017, before the meeting at the following locations: Minden Administration Office, 1604 Esmeralda Avenue, Suite 101, Minden, NV 89423; Minden Post Office, 1640 US Hwy 395, Minden, NV 89423; Douglas County Administrative Building, 1616 8th Street, Minden, NV 89423; and CVIC Hall bulletin board, 1602 Esmeralda Ave, Minden, NV 89423.

Signed:  : Rachel Hamer, Administrative Services Manager.

Copies of supporting material may be requested from Rachel Hamer, Administrative Services Manager, at 1604 Esmeralda Avenue, Minden, Nevada; by mail addressed to Ms. Hamer addressed to at the Minden Town Office; by phone at (775) 782-5976 or by email at rhamer@douglasnv.us. Copies of supporting material are available to the public at the Town Office, on the Town's website, www.townofminden.com, and at the meeting on the date and place listed above.

5:30 P.M. CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: Discussion may be limited to three minutes per person at the discretion of the Chair. **No action** may be taken on a matter raised under this portion of the agenda until the matter has been specifically included on an agenda as an item upon which action may be taken.

APPROVAL OF AGENDA

APPROVAL OF MINUTES:

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September 6, 2017 Board Meeting

September 13, 2017 Special Board Meeting

ACKNOWLEDGEMENT OF GIFTS:

BOARD MEMBER REPORTS: Items on the Administrative Agenda will not be discussed during Board Member committee reports. **No action** may be taken on a matter raised under this portion of the agenda until the matter has been specifically included on an agenda as an item upon which action may be taken. Discussion may include a report on activities of committees or general information of interest to the Board.

CONSENT AGENDA FOR POSSIBLE ACTION: Items may be moved to or from the Consent Agenda at the beginning of the Board meeting during the Approval of the Consent Agenda. Items on the Consent Agenda may be voted on in a block, i.e., with one motion on all those items, one second to the motion, and one vote by the Board members. Items removed from the Consent Agenda will be heard immediately following the Consent Agenda in the order in which they appear in the Consent Agenda.

1. Approval of the August 2017 financial report including claims paid August 25, 2017 through September 21, 2017 for Fiscal Year 2018.

ADMINISTRATIVE AGENDA: The following item(s) are scheduled for public hearing. At the beginning of each item, the Chairman will call the item. Normally, the applicant and/or their representatives are permitted to speak first, and then Town Staff may present a summary of the staff report and recommendation, including any updated information received by the Town after the reports were distributed. Next, Board discussion, and then the Chairman will open the hearing to public comment. For items on which action is to be taken, the Chairman will close the hearing of public comment before a motion is made and a vote is taken. The Chairman has the right to establish reasonable time limits for comments and to allow for rebuttal comments.

1. Not for possible action: Annual training regarding Open Meeting Law, Ethics and Land Planning conducted by Ryan Russell, Town Attorney. **Public comment.**
2. For possible action: Discussion and possible action to provide direction to Town Staff regarding a scope of work for design and engineering services for the Fiscal Year 2017/2018 Street Rehabilitation Project. Possible action may include providing direction to Town Staff regarding selecting Lucerne Street or other Town of Minden maintained street or streets for rehabilitation in the spring of 2018. Discussion and possible action may also include providing direction to Town Staff regarding the possible removal, modification and/or refurbishment of the landscape median on Lucerne. Appearance by JD Frisby, Town Superintendent of Public Works. **Public comment.**
3. For possible action: Discussion and possible action to approve, approve with conditions, continue or deny a request to increase parking spaces designated for Electric Vehicle (EV) charging on the north side of Fourth Street between US Highway 395 and Esmeralda Avenue from two to three spaces. Appearance by Carlo Luri, Director of Government Affairs, Bently Enterprises, LLC. **Public comment.**
4. For possible action: Discussion and possible action to approve, approve with conditions, continue or deny a request to modify the existing Minden Park Gazebo capital project or direct staff to add a new capital improvement project for Fiscal Year 2019 to include possible removal, modification and/or refurbishment of the large planter in Minden Park with the evergreen tree adjacent to the flag pole. Discussion and possible action may include directing staff to bring design options to the

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Board for consideration with an engineer's estimate of probable cost to remove the above referenced tree and planter and replace both with a splash pad. Appearance by JD Frisby, Town Superintendent of Public Works. **Public comment.**

5. For possible action: Discussion and possible action to approve, approve with conditions, continue or deny a request to place and decorate a Christmas tree annually at Minden Gateway and to set a budget for the project this year. Appearance by Member, Roxanne Stangle. **Public comment.**
6. For possible action: Discussion and possible action to adopt, adopt with modifications, continue or deny the 2017/2018 Town of Minden Strategic Plan assembled by Town Staff pursuant to Board direction from the September 13th Strategic Planning Session. Appearance by Jenifer Davidson, Minden Town Manager. **Public comment.**
7. For possible action: Discussion and possible action to direct staff in relation to Staff Reports. Discussion shall include a Staff Report on the activities, progress on or status of assigned tasks and projects, or general information regarding operations and projects related to trash, retail and wholesale water service, and other functions of the Town of Minden. Appearance by Jenifer Davidson, Town Manager and JD Frisby, Superintendent of Public Works. **Public comment.**

PUBLIC COMMENT: Final period of public comment to allow public comment on any matter within the Town Board's jurisdiction, control, or advisory power. Discussion may be limited to three minutes per person at the discretion of the Chair. No action may be taken on a matter raised under this portion of the agenda until the matter has been specifically included on an agenda as an item upon which action may be taken.

ADJOURNMENT

